

**SHELBY COUNTY EMA & IT BUILDING PROJECT
INVITATION TO BID**

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INVITATION TO BID

Project: Shelby County EMA & IT Building Project

Owner: Shelby County Commission

Sealed bids for the **EMA/IT Building, 260 McDow Road, Columbiana, AL 35051** will be received by the Shelby County Commission in the Office of the Chief Financial Officer located at 200 West College Street, Room 125, Columbiana, AL 35051 until 2:00 p.m. on November 25, 2025 and at the time will be opened, and publicly read.

The owner requires the Project to be complete within **365** calendar days from date indicated on the notice to proceed. (See detail on construction time periods in Section 00-1020.)

All interested bidders may obtain copies of the Construction Documents upon receipt of a \$100.00 non-refundable payment. Checks should be made payable to the Shelby County Commission. Interested bidders may obtain Bid Documents from the Shelby County Department of Facilities & General Services office located at 280 McDow Road, Columbiana, Alabama 35051. Electronic copies of bid documents may be obtained at no cost by sending a request to rlecroy@shelbyal.com. Contact Trey Gauntt at 205-670-6461 or at trey@shelbyal.com regarding any questions.

A mandatory pre-bid conference will be held at 10:00 a.m. on November 17, 2025 at the Shelby County Administration Building, 200 West College Street, Columbiana, AL 35051.

Attendance at the Pre-Bid Conference IS REQUIRED for all General Contractor Bidders intending to submit a Proposal, and is highly recommended for Subcontractors. Bids from General Contractors not attending the Pre-Bid Conference will be rejected. Shelby County reserves the right to waive this requirement if it is determined to be in the best interest of the County.

Bidders will be required to provide Bid security in the form of a Bid Bond or cashier's check in the amount of a sum no less than five (5) percent of the Bid Price.

Refer to other bidding requirements described in Document 00201 – Instructions to Bidders

Submit your Bid on the Bid Form provided.

Your Bid will be required to be submitted under a condition of irrevocability for a period of sixty (60) days after submission.

The attention of bidders is called to the provisions of State Law Governing General Contractors, as set forth in Sections 34-8-1 to 34-8-24, inclusive, Code of Alabama of 1975, as amended; and the provisions of said law shall govern bidders insofar as it is applicable.

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The above-mentioned provisions of the Code make it illegal for the Owner to consider a bid from anyone who is not properly licensed under such code provisions. The Owner, therefore will not consider any bid unless the bidder produces evidence that he is licensed. Neither will the Owner enter into a Contract with a foreign corporation which is not qualified under State Law to do business in the State of Alabama.

The attention of non-resident bidders is called to the provisions of Alabama Law, Section 39-3-5, Code of Alabama 1975, as amended, relating to preference to be given to resident contractors in Alabama over non-resident contractors in the award of contracts in the same manner and to the same extent as provided by the laws of the state of domicile of the non-resident contractor, and to the requirements that the bid documents tendered by any non-resident contractor must be accompanied by "a written opinion of an attorney-at-law licensed to practice law in such non-resident contractor's state of domicile as to the preference, if any or none, granted by the law of the state to its own business entities whose principal places of business are in that state in the letting of any or all public contracts."

REQUIREMENTS FOR BIDDERS

Bidding contractor will be required to provide evidence of E-Verify documentation and Section 84 business license.

IMMIGRATION LAW

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

OPEN TRADE

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Please provide your bid response in triplicate, one original and two copies.

The Owner reserves the right to accept or reject any or all Bids.

Chad Scroggins
County Manager